

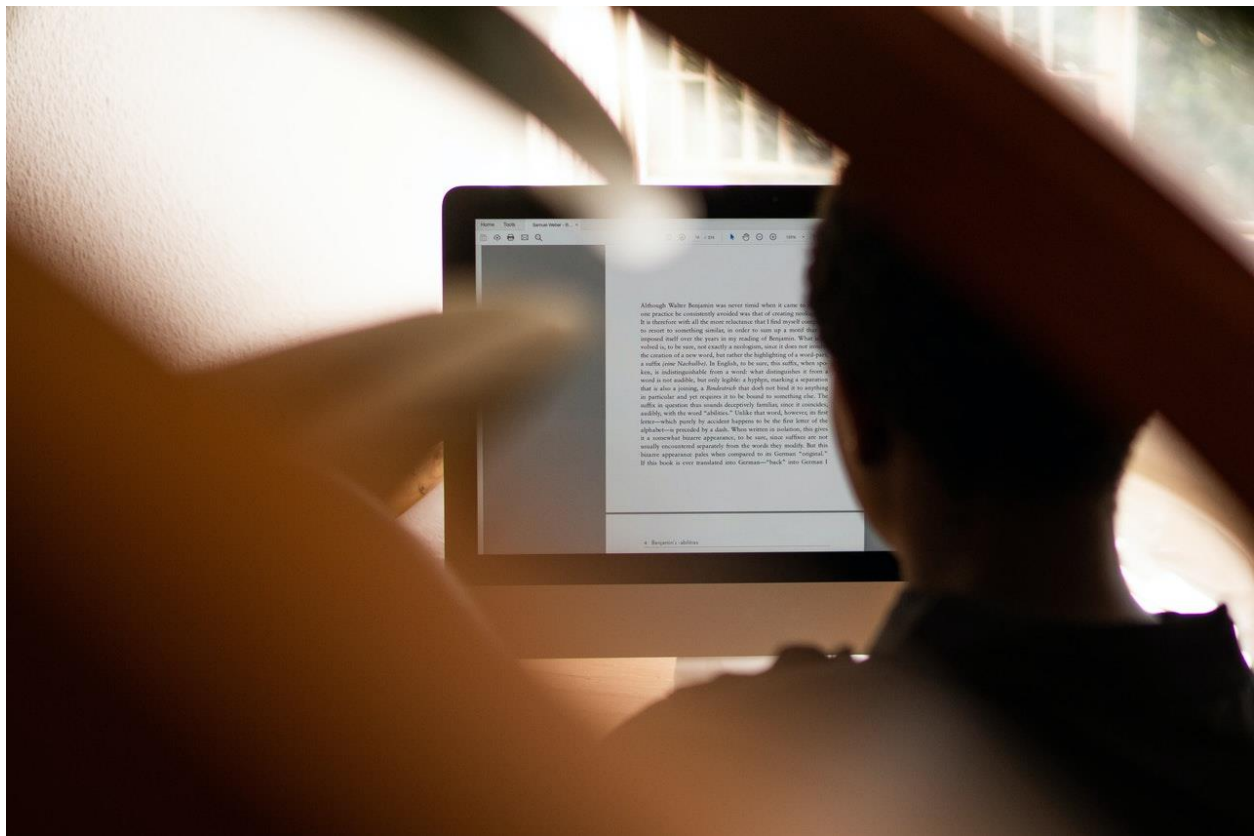
EDITOR

Information provided by CHOICES Career & Education Advice

WHO IS AN EDITOR?

Editing is the process of selecting and preparing writing, photography, visual, audible and film media used to convey information. The editing process can involve correction, condensation, organising and any other modifications performed with an intention of producing a correct, consistent, accurate and complete work.

An editor is a person who re-writes, edits and approves articles for publications, websites, books and any other medium that deals with the printed word. The term editor may also refer to an individual who assists an author in editing a text. They also often review story ideas, determine which ones are most likely to please readers, offer suggestions to improve the product and suggest headlines and titles.



WHAT THE WORK INVOLVES

A typical day for an editor might include:

- Preparing and re-writing others' work
- Allocating print space for story, text, photos and illustrations
- Planning the content of publications according to the publication style
- Verifying facts, dates and statistics
- Developing story and content ideas
- Reading, evaluating and editing manuscripts
- Arranging for copyright permissions

Most editors' work in offices. However, it is becoming more common for editors to work remotely as a lot of editing work can be done by computer. Some editors work on a freelance basis which offers a more flexible schedule and the opportunity of earning from more than one source. This occupation may have a lot of stress because of the deadline requirements.

WHO IS THIS CAREER FOR?

To become an editor you need to have great knowledge of the English grammar, an excellent grasp of spelling and punctuation and the ability to write. Being able to multitask, being resourceful and working great under pressure are good attributes, as well as attention to detail.

WHAT CAN I EARN?

As an editor you can earn a median level salary and this may depend on the size of the company. Editing work can often be found online to supplement income if you are a good editor.

HOW DO I QUALIFY?

Editors typically need a bachelor's degree in English, communication or journalism. They may also have previous experience in proof reading and/or writing experience.

WHO OFFERS TRAINING IN JAMAICA?

Caribbean Institute of Media and Communications (CARIMAC)

University of Technology (UTECH)

Northern Caribbean University (NCU)

University of the Commonwealth Caribbean (UCC)

International University of the Caribbean (IUC)

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