

# IT/CIS MANAGER

## WHO IS AN IT MANAGER?

Ever evolving, technology has come a long way over just a few decades, from CRT monitors to LCD monitors. It is the force of human nature that as we evolve technology evolves with us; technology is perhaps the most important factor of our species future. An information technology manager otherwise known as a computer and information system manager is the title given to a person in charge of the overall computer



operations of a company. IT/CIS managers often plan coordinate and direct computer related activities, they also help to determine information technology goals of an organization and are responsible for implementing computer systems to meet said goals.

## WHAT THE WORK INVOLVES?

A typical day for an IT manager

involves:

- Plan and directing the installation and maintenance of computer hardware and software
- Analyze their organizations computer needs
- Recommend possible upgrades
- Ensure the security of their organizations network and electronic documents
- Learn about new technology
- Directs technological research
- Preserves assets by implementing disaster recovery and back-up procedures and control structure
- Preparing an annual budget and scheduling expenditures
- Analyzing variances and initiating corrective actions
- Updating internal servers
- Evaluating new hardware

- Recruit and train systems administrators, computer programmers and data base administrators
  - Attending educational workshops to maintain professional and technical knowledge
  - Reviewing professional publications and establishing personal networks
  - An IT/CIS manager also contributes to team effort by communicating job expectations and by accomplishing related results as needed
- Working overtime is common in this field, as an IT/CIS manager you are responsible for the overall performance of the electronic networks that allows the business to flow.
- An IT manager responsibilities might also be to upgrade the telephone systems depending on the companies needs

### **WHO IS THIS CAREER FOR?**

Team management skills are a must, every IT manager needs to have leadership skills, be a strategic thinker and have great communication skills. A balance between technical knowledge and management skills needs to be maintained, time management is also key.

### **WHAT CAN I EARN?**

IT/CIS manager are very well paid, they earn a median level salary.

### **HOW DO I QUALIFY?**

A bachelor's degree in a computer related field is necessary, although a master's degree may be required for different institution depending on which level of IT/CIS position you are applying for. Some requirements needed for this position may range from 5 years of experience

### **WHO OFFERS TRAINING IN JAMAICA?**

The University of the West Indies

The University of Technology